

Instructions for delivering the application to the Croatian Chamber of Medical Biochemists

- The application (*a completed application form and the specified documents*) for the recognition of foreign professional qualifications can be delivered by **post** to the following address:

**HRVATSKA KOMORA MEDICINSKIH BIOKEMIČARA
(CROATIAN CHAMBER OF MEDICAL BIOCHEMISTS)**
Ulica Eugene Kumičića 5, 10 000 Zagreb, Republika Hrvatska

- The application (*a completed application form and the specified documents*) for the recognition of foreign professional qualifications can be delivered by e-mail: ivica.zupan@hkmb.hr.
- The application (*a completed application form and the specified documents*) for the recognition of foreign professional qualifications can be delivered personally or by an authorised representative to the Croatian Chamber of Medical Biochemists.
- The applicant can request information about the case from the Croatian Chamber of Medical Biochemists, Ivica Župan, by telephone: +385 1 457 29 27, **personally** or by e-mail: ivica.zupan@hkmb.hr.
- **The applicant can be represented by another person** (in line with Article 32 of the General Administrative Procedure Act) or by an authorised representative (in line with Article 36 of the General Administrative Procedure Act) **providing that the applicant has previously authorised the representative by a power of attorney certified by a notary public**, and that such power of attorney has been delivered to the Croatian Chamber of Medical Biochemists.
- **If the applicant is abroad, and does not have an authorised representative in the Republic of Croatia, such applicant**, in line with Article 37 of the General Administrative procedure Act (Official Gazette no. 47/09), **must appoint a representative residing in the Republic of Croatia for the service of documents if not, the request will be rejected.**